

Dinner Preparer Guidelines

Select an **evening** and the type of **hot main dish, vegetable, bread and salad, or desert** you wish to prepare. In making your selection, see '**Foods That Work**'. Have your selection approved by the coordinator for your church. The coordinator will make sure the foods for an evening are compatible and are not being served on the previous evening.

You will be preparing food for about **twenty individuals** with about half of them being **children**. The coordinator will give you a more exact number and types of guests starting on the Friday before the guests first arrive at the church. You will be informed as changes to this number for your selected evening become known.

Prepare the food at **home** or at the **church**. Reserve the church's kitchen on the church calendar if you wish to use it.

Label the food you prepare with **IHN-(Date)**. Include any preparation instructions such as cooking temperature and time.

The food needs to be at the church and **ready** by 5:00 PM on Sunday or **5:30 PM** on other days. You will be informed if any changes to this time for your selected evening are made.

You may eat with the guests. If you wish to eat with the guests, please inform the coordinator, read the '**National Interfaith Hospitality Network Guide for Volunteer Hosts**' and our '**Volunteer Guidelines**', and attend any scheduled host briefings.

(Updated - Dave Watts, 06/22/11, 08:36)